



**2023 Peddler's Faire**  
**Saturday, August 12<sup>th</sup> 2023, 9AM - 2PM**  
**429 NW Scenic Dr. Grants Pass, OR 97526**

**Vendor Contract and Application**

**For RVHS use only:**

Payment received:

\_\_\_ / \_\_\_ / \_\_\_

Contract accepted:

\_\_\_\_\_ (Initials)

Please complete the application and return with payment to Rogue Valley Humane Society by **July 22<sup>nd</sup>, 2023.**

**PLEASE PRINT**

Today's Date: \_\_\_\_\_

**Vendor's Information**

Name: \_\_\_\_\_ Phone #: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Email: \_\_\_\_\_

Business Name: \_\_\_\_\_ Website/Facebook: \_\_\_\_\_

Please provide detailed description of all products to be offered for sale or displayed during this event:

\_\_\_\_\_  
\_\_\_\_\_

List names of all vendor attendee(s) that will be at the event: \_\_\_\_\_

\_\_\_\_\_

Make checks payable IN FULL to: **Rogue Valley Humane Society**

Memo: Peddler's Faire

Mailing Address:

Rogue Valley Humane Society PO Box 951 Grants Pass, OR 97528

To pay via Visa/Mastercard or PayPal, contact Margaret Varner or Jaclyn Morris at 541-479-5154

I would like to give an additional gift of \$ \_\_\_\_\_ OR \_\_\_\_\_ % from our sales during the Peddler's Faire to the animals at Rogue Valley Humane Society.

# **2023 Peddler's Faire Vendor Contract and Application**

**This is a charitable fundraiser: donations are tax deductible as allowed by law.**

## **Vendor Space Donation and Cancellation**

- \*There is a \$30.00 charge for each vendor space; parking is included.
- \*Full payment for the Peddler's Faire event must be received in advance of the event by July 22<sup>nd</sup>, 2023.
- \*Your payment is considered a charitable donation and is non-refundable if you cancel at any time.
- \*This is a rain or shine event and will move forward regardless of weather.

## **Vendor Entrance**

\*Before you take a left on Scenic Drive, there is a gravel driveway on the left hand side of the road with a "Volunteer Entrance RVHS" sign. Drive all the way to the front of the RVHS building to unload booth materials.

## **Assignment and Vendor Use of Space**

- \*RVHS will assign the vendor spaces. Each space will be 12 feet x 12 feet.
- \*Vendors will have designated parking behind the RVHS facility.
- \*Vendors may begin setting up at 8:00 AM and must be ready for the Peddler's Faire event no later than 8:45 AM.
- \*Tear down begins at 2:00 PM and the vending site must be completely cleared and cleaned by 3:00 PM. Early tear down is prohibited.
- \*Vendor space must be staffed at all times during this event.
- \*Vendors must provide a canopy (straight legs) for their space and must use weights (15 lbs. minimum) to anchor each leg. No underground stakes may be used.
- \*There is no electricity available at any vendor spaces. Generators are not allowed.
- \*Vendors must provide their own signage including business name, items for sale and prices.
- \*Vendors may NOT sell any food or beverages. Water and other beverages will be sold exclusively by RVHS as a part of its fundraising efforts.
- \*Each vendor is responsible for leaving their assigned space clean, free of any damage and clear of any debris.
- \*Please dispose of all of your trash in the provided dumpster.
- \*Any damage or accident must be reported to Margaret Varner (RVHS Executive Director) immediately.

## **Safety/Security**

- \*RVHS will provide limited security for the event.
- \*Each vendor is solely responsible for the security of their space and the material within it. Rogue Valley Humane Society is not responsible for any damages or stolen items that may occur. Rogue Valley Humane Society assumes no liability for damage to goods and/or property of the vendor, or liable for accidents to persons or property caused under or by virtue of the operations of the vendor.

**I have read, understand and agree to comply with the expectations and rules of this contract.**

**Vendor Signature: \_\_\_\_\_ Date: \_\_\_\_\_**